



**MARATHA VIDYA PRASARAK SAMAJ'S**  
**KARMVEER SHANTARAMBAPU KONDAJI WAWARE**  
**ARTS, SCIENCE AND COMMERCE COLLEGE, CIDCO**

**Uttam Nagar, Nashik- 422 008 (M.S.) India**

**Affiliated to Savitribai Phule Pune University Id.No.PU/NS/ASC/047/1993AISHE C-42086**

**NAAC re-accredited 'B+' Grade (IV Cycle, CGPA 2.65)**

**Prof. (Dr) S. K. Kushare**

M.Sc., Ph. D.

Principal

**Best College Award of Savitribai Phule Pune University - 2009 & 2021**

## **CRITERION 2 – TEACHING – LEARNING EVALUATION**

### **2.5 Evolution Process and Reforms**

#### **2.5.2 Mechanism to deal with internal examination related grievances is transparent, time bound and efficient**

**Link of additional information: [View Document](#)**

The function of the Grievance Cell is to look into the complaints lodged by any student, analysing the grievances, communicating the decision to the grievant.

Functions: -

The cases will be attended promptly on receipt of written grievances from the students. The cell will deal with Grievances received in writing from the students about Academic matters such as

- To solve grievances related to university exam form
- Duplicate Mark-sheets
- Conduct Certificates or other examination related matters
- Add & change the subject on Hall tickets
- Guidance to the students about oral & theory exam schedule & pattern.

Exam Related Grievance

Guidance to the students about rechecking and revaluation process, university provided photo copy of answer paper students take this copy to concern teacher where he / she goes through same a guide whether the answers are worthy of revaluation, rechecking or redressal.



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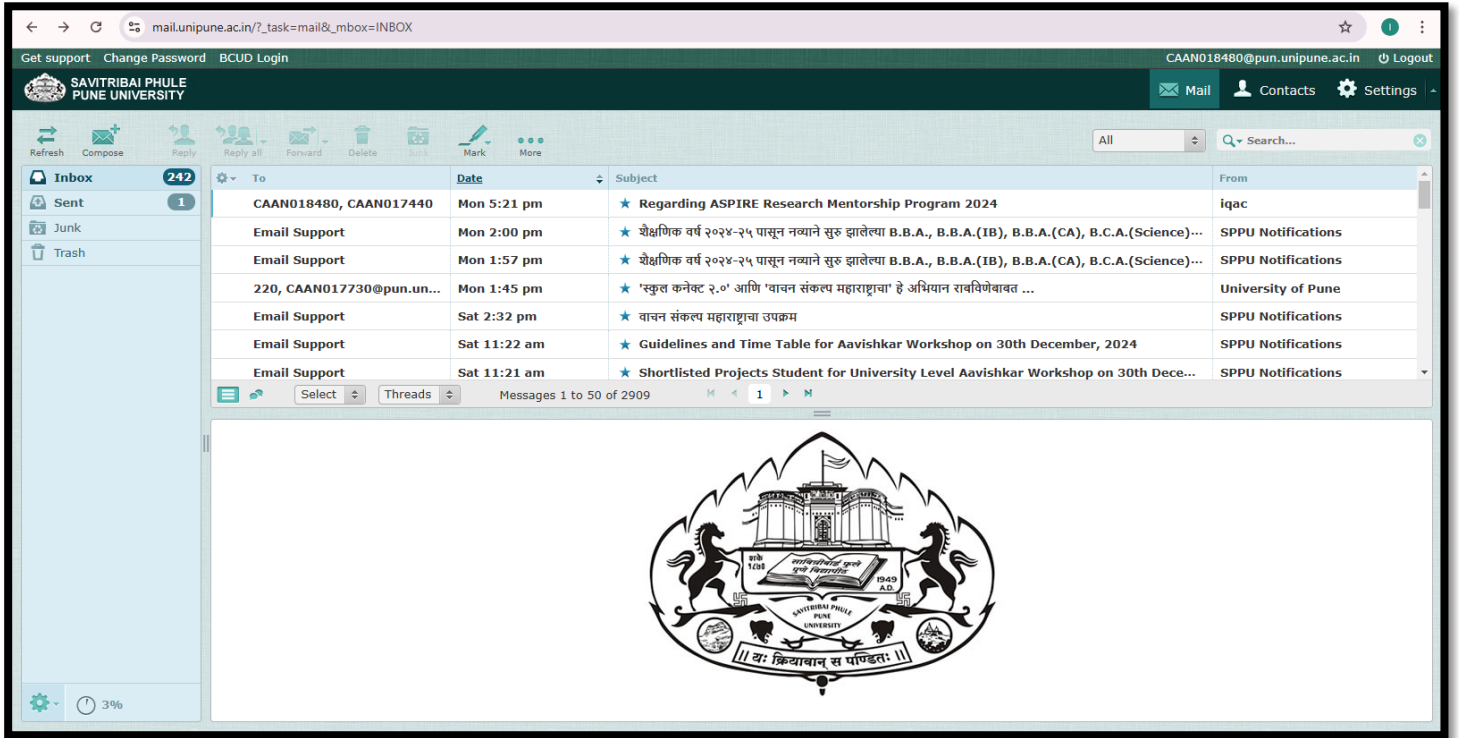
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For efficient and time bound process SPPU webmail (Institute User Id : CAAN018480) system was helpful to resolve the grievances of students related to examination part. SPPU webmail was access through institute Log In through Institute Webmail system



**Screen shot of SPPU WEB Mail Portal**



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